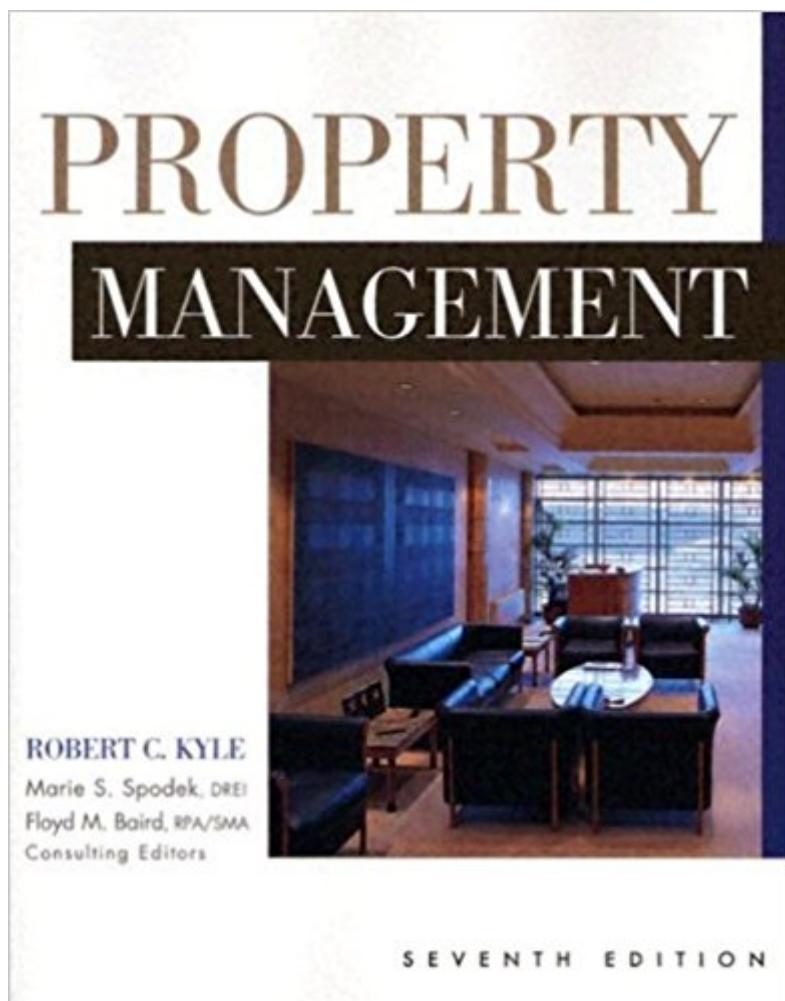


The book was found

# Property Management



## **Synopsis**

The new edition of this best selling classic describes the major functions of property managers, and details specific practices and problems in managing a variety of properties. Intended for anyone seeking the latest, most practical information. Highlights include: \* Format can be adjusted to fit varied classroom hour requirements. \* New chapter covering federal laws affecting property management, including civil rights, fair housing, ADA, and environmental issues. \* New appendix of research resources, including professional associations and organizations related to property management. \* Over 60 samples of forms, advertisements, agreements and leases. \* Includes chapter overviews, learning objectives, chapter ending case studies of real life situations, quizzes and answer keys.

## **Book Information**

Series: Property Management

Paperback: 460 pages

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Product Dimensions: 11 x 1 x 8.5 inches

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Average Customer Review: 4.1 out of 5 starsÂ  See all reviewsÂ  (15 customer reviews)

Best Sellers Rank: #1,059,147 in Books (See Top 100 in Books) #235 in Books > Engineering & Transportation > Engineering > Reference > Architecture > Study & Teaching #349 in Books > Textbooks > Business & Finance > Real Estate #2678 in Books > Textbooks > Humanities > Architecture

## **Customer Reviews**

This is a good general introduction to the business of property management. This textbook includes chapters on 1. Professional Property Management 2. Property Management Economics and Planning 3. Managing Owner Relations 4. Marketing Management 5. Managing Leases 6. Managing Lease Negotiations 7. Managing Tenant Relations 8. Managing Maintenance and Construction 9. Managing Reports and Insurance 10. Managing the Office 11. Managing Federal and State Laws 12-16. Managing Residential/Specialized/Office/Retail/Industrial Property 17. Managing Life Safety and Environmental Issues There are chapter questions with elaborated answers in the back

of the book to guide your studies and a pretty decent glossary for many of the business-specific terms. Obviously, as a general course, it is not intended to address ANY topic in great detail and it is unlikely that most readers will find a need to cover the management of such a variety of property types. But this is the starting place. I have owned and managed rental property and the parts of the book addressing residential property rang true. If you are considering getting into the rental business or property management business, this is a good initial resource.

Took this course a few years ago, and we used this book. It is a good starter book. There are others out there that could be used also, but this one is written at the average persons reading level. It also is good because it covers all properties not just apartments or retail etc..

11 September 2010 The book appears to cover the basic points to be made about property management but could contain more critical detail. It was not purchased for a class but to learn if it had specifics about management of condominiums and outsourced management companies. It did not mention details about the relationship between the owners, their boards and the management companies such as mandatory audits, fiduciary considerations, education of board members, etc. Typically, the owners/boards abdicate total management to outsourced companies and this should be mentioned and ways of board control and awareness should be mentioned. This altering could be done in just a few paragraphs. Other well known books have been consulted. They also fail in this regard.

very solid book on Property management. Doesn't go into the minuscule day to day details, but gives a budding property manager a good overview of how to manage real estate. It's been a great resource for our company.

This book was purchased as a textbook for school. It is very good overview of basic real estate facts and reference, and will help anybody taking the state exam in real estate.

Well-written, clear, comprehensive, easy to read. Intermediate or intelligent beginner level. Very reminiscent of "Schaum's Outline" series, breaks things down step-by-step. Just what was needed. I would recommend this book to college sophomores or anyone needing to brush up or get an intermediate view of property management. Very approachable.

I bought this textbook for my Property Management class for my Real Estate degree. I also work in Property Mgmt and I often refer back to this book for work related questions that aren't always Googleable '

I'm happy with my purchase and it isn't any less than what I expected from the purchase. There is very light writing and highlights through the textbook but it's not enough to ruin my world. Not complaints here and will definitely purchase again.

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